

**FY24-25 JAMP - Special Projects - Request for Applications  
Undergraduate and Medical School Awards**

**Eligible Applicants** | All JAMP undergraduate and medical school partner institutions in good standing with JAMP are eligible to apply. Institutions must demonstrate the capacity to execute proposed program initiatives effectively and in alignment with JAMP’s mission.

<b>Key Dates</b>	
<b>Milestone</b>	<b>Date</b>
Application Due Date	February 28, 2025
Earliest Anticipated Start Date	September 1, 2024 * <b>Pre-distribution costs allowable</b> *
End Date	August 31, 2025
Expenditure Report Due	October 31, 2025

**Introduction** | JAMP provides pathways for students to pursue careers in medicine. These awards aim to foster innovative initiatives that enhance the recruitment, retention, and success of future medical students. By supporting creative and practical programming, JAMP strengthens its commitment to building a diverse and well-prepared medical workforce.

**Program Initiatives**

**RFA-1: Pre-JAMP Recruitment and Outreach Program Initiatives**

This initiative supports activities that strengthen interest in medicine among pre-college and undergraduate students preparing for JAMP. Applicants are encouraged to propose projects that:

- Build upon proven programs that successfully engage students in medical education pathways.
- Introduce innovative enrichment and recruitment strategies to inspire pre-college and undergraduate students.

Examples of eligible activities include:

- Pre-JAMP medical symposiums.
- After-school and summer enrichment projects for high school students and teachers.
- Saturday science workshops.
- Interactive web-based learning modules.
- Alumni mentoring programs to guide pre-college students.

**RFA-2: Retention and Persistence Program Initiatives**

This initiative supports activities aimed at improving the retention and success of undergraduate students in the JAMP program. Proposals should address academic, personal, and professional challenges that students may encounter.

Examples of eligible activities include:

- Development and implementation of specialized curricula.
- Programs to enhance academic advising and counseling methods.
- Study skills workshops and academic stimulation activities.
- Resilience and wellness initiatives to promote mental and emotional well-being.

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**Funding Details** | Awards of up to \$20,000 may be granted, with the average award expected to be \$5,000, and multiple applications accepted. Funds may not be used for, Institutional Overhead (Facilities and Administration or Indirect Costs), Tuition and fees, or Personal Expenses.

**Promotional Items** | All promotional materials funded through the award must prominently include the official JAMP logo, the program name (“Joint Admission Medical Program”), and the web address ([www.texasjamp.org](http://www.texasjamp.org)). The entire program name and logo must be displayed if clothing items (e.g., t-shirts, and polo shirts) are purchased. The acronym “JAMP” alone is insufficient. **Institutions must use the JAMP branding kit for marketing purposes.**

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**Requirements of Applicants** | Applicants must submit a comprehensive proposal including:

**1. Proposal Description and Presentation**

The proposal must be professionally presented, i.e., organized logically, easy to understand, and clear based on the project description, goals/milestones, activities, timeline, and potential benefits.

**2. Proposal Justification**

The proposal must provide sound justification—a strong rationale that states the project's significance and addresses specific needs centered around recruitment, retention, attrition, and persistence with relevant citations.

**3. Project Innovation**

The proposal must demonstrate the implementation of emerging innovation, creative solutions, or best practices with potential benefits made clear.

**4. Budget, Staffing and Expenditures**

The proposal must provide a detailed budget that specifies the personnel involved and justifies their participation; line-item expenditures must also be justified and consistent with the project description and potential milestones.

The applicant must sign the budget, and the institution’s officer is responsible for the accountability of JAMP funds.

**5. Assessment**

The proposal must demonstrate a good understanding of expected specific milestones and provide details about the metrics and/or methods to show clearly how data will be collected and utilized and explain the degree to which milestones are measured and achieved.

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**Application Process** | Interested applicants should submit the following:

1. A complete narrative application (no more than four pages, including references)
2. A detailed budget document with appropriate signatures
3. Include a brief cover letter in the body of the email
4. Attach the application (PDF) and budget (Excel format)
5. Email Subject Line: **FY24-25 JAMP Special Projects – Name of Institution - Project Name**

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Applications must be submitted via email to [ngonzalez@txhes.com](mailto:ngonzalez@txhes.com) by **February 28, 2025**.

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**Review Process** | Applications will be evaluated by two reviewers based on the following criteria:

1. **Effectiveness of the Proposed Approach (40%):**
    - Evidence of prior success and feasibility of the proposed initiative.
  2. **Clarity of the Activity Plan as outlined in Applicant Requirements (30%):**
    - Well-defined objectives, timelines, implementation strategies, and assessment of milestones.
  3. **Reasonableness of the Budget Request (20%):**
    - Alignment of requested funds with project scope and goals.
  4. **Compliance with Reporting Requirements (10%):**
    - Submission of prior expenditure reports and evaluations (if applicable).
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**Contact Information**

If you have questions about the application process or requirements, please get in touch with the JAMP Director, Nina Gonzalez, at (512) 499-4787 or email [ngonzalez@txhes.com](mailto:ngonzalez@txhes.com).

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**Closing Statement**

We look forward to receiving your innovative proposals and working together to support the success of our JAMP Scholars. Your dedication to advancing medical education pathways is instrumental in shaping the future of medicine.