

**Joint Admission Medical Program
FY 2023 Expenditure Report
Medical Schools Summer Program Distribution**

Institution _____

Date _____

Income	
FY2023 Distribution	
Total	
Expenses	
Salaries – Professional/Administrative	
Salaries – Faculty	
Salaries – Classified	
Wages – Student Assistant(s)	
Other Personnel Costs/Contract Services	
Stipends – Clinical Preceptors	
Stipends – Chaperones	
Student Housing	
Food/Meals (Students)	
Student Travel	
Summer Program Supplies	
Enrichment Activities ¹	
Other (must specify) ²	
Total Expenses for FY2023	
Unspent funds not reported from past fiscal years	
Unspent funds not reported	
Total Unspent Balance	

The expenditure report for FY 2023 is due no later than October 31, 2023.

- A copy of your institution’s monthly statement of accounts for JAMP funds as of August 31, 2023, must be provided with this report.
- All funds encumbered under the agreement must be expended before September 30, 2023.
- All unspent funds must be returned. Once we receive your expenditure report, we will send you an invoice with ACH or wire instructions to return all unspent funds.

Certification: By signing this document, I certify, to the best of my knowledge and belief, that this report is correct and that all outlays and unliquidated obligations are for the purpose set forth in the Agreement executed with the JAMP Council.

JAMP Council Member Signature

Date

JAMP Council Member (print name)

Second Signer (signature required)

Date

Second Signer (print name and title)

The signature required must be the institution’s officer responsible for accountability of JAMP funds.

This may be a vice president, controller, director or manager of contract and grants, or other business officer directly responsible for funds.

¹ Please provide a description of summer program enrichment activities.

² The category “Other” should be used when no other category applies.